



Event Planning & Coordinating

Event Rentals

Exceeding Expectations Every Event

Deanna Poynter

eventsbydeannainc@gmail.com

403-845-9297

www.eventsbydeanna.com

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DEANNA POYNTER – EVENT PLANNER & COORDINATOR
WITH SEVERAL YEARS OF EXPERIENCE.



OUR TEAM SPECIALIZES IN
CORPORATE/PRIVATE
and NON-PROFIT EVENTS

EVENT RENTALS & EVENT DECORATING

PHONE: 403-845-9297

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		RECTANGLE LINEN SIZE						
		54" x 96" Banquet	50" x 120" Banquet	72" x 120" Banquet	60" x 102" Banquet	60" x 126" Banquet	90" x 132" Banquet	90" x 156" Banquet
Table Size (Standard 30" height)	30" x 48" Banquet	12" x 24" Drop	10" x 36" Drop	21" x 36" Drop	15" x 27" Drop	Too Large	Too Large	Too Large
	30" x 72" Banquet	12" x 12" Drop	10" x 24" Drop	21" x 24" Drop	15" x 15" Drop	15" x 27" Drop	To the Floor	Too Large
	30" x 96" Banquet	Too Short	10" x 12" Drop	21" x 12" Drop	15" x 3" Drop	15" x 15" Drop	30" x 18" Drop	To the Floor

FITTED RECTANGLE available in 30" x 72" x 30" and 30" x 96" x 30".

		ROUND LINEN SIZE				
		70" ROUND	90" ROUND	108" ROUND	120" ROUND	132" ROUND
TABLE SIZE (Standard 30" height)	30" ROUND	20" Drop	To the Floor	Too Large	Too Large	Too Large
	36" ROUND	17" Drop	27" Drop	Too Large	Too Large	Too Large
	42" ROUND	14" Drop	24" Drop	Too Large	Too Large	Too Large
	48" ROUND	11" Drop	21" Drop	To the Floor	Too Large	Too Large
	54" ROUND	8" Drop	18" Drop	27" Drop	Too Large	Too Large
	60" ROUND	5" Drop	15" Drop	24" Drop	30" Drop	Too Large
	66" ROUND	2" Drop	12" Drop	21" Drop	27" Drop	Too Large
	72" ROUND	Too Short	9" Drop	18" Drop	24" Drop	30" Drop

POLYESTER TABLE LINEN

RECTANGLE			FITTED	FITTED
SIZE	60" x 102"	60" x 126"	6 FT	8FT
PRICE	\$9.50	\$10.00	\$20.00	\$20.00
ROUND				
SIZE	70" x 70"	90" x 90"	108" x 108"	120" x 120"
PRICE	\$8.50	\$9.50	\$12.00	\$18.00

** Please inquire for updated colors**

Colors may not be exactly as shown.



BEIGE

60" x 102" rectangle
60" x 126" rectangle
90" x 90" round



PURPLE

60" x 102" rectangle
60" x 126" rectangle



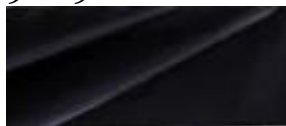
BURGUNDY

60" x 102" rectangle
60" x 126" rectangle
90" x 90" round



EGGPLANT

60" x 102" rectangle
90" x 90" round



BLACK

60" x 102" rectangle
60" x 126" rectangle
6' fitted
8' fitted
70" x 70" round
90" x 90" round
108" x 108" round
120" x 120" round



IVORY

60" x 102" rectangle
60" x 126" rectangle
6' fitted
8' fitted
70" x 70" round
90" x 90" round
108" x 108" round



WHITE

60" x 102" rectangle
60" x 126" rectangle
6' fitted
8' fitted
70" x 70" round
90" x 90" round
108" x 108" round
120" x 120" round



GREY/SILVER

60" x 102" rectangle
60" x 126" rectangle
6' fitted
8' fitted
90" x 90" round



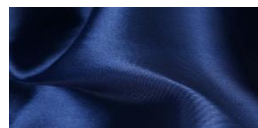
RED

60" x 102" rectangle
6' fitted
8' fitted
90" x 90" round



ROYAL BLUE

60" x 102" rectangle
60" x 126" rectangle
6' fitted
90" x 90" round



NAVY BLUE

60" x 102" rectangle
60" x 126" rectangle
6' fitted
8' fitted
90" x 90" round



TABLE OVERLAYS

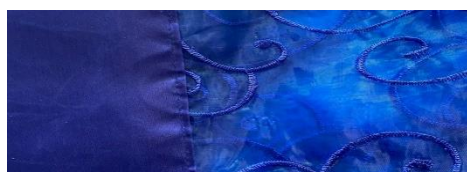
	SATIN	ORGANZA			LACE
	60" x 60"	60" x 60"	72" x 72"	85" x 85"	60" x 60"
PRICE	\$9.00	\$9.00	\$9.00	\$12.00	\$12.00

Please inquire for updated colors

Colors may not be exactly as shown.



IVORY
72" x 72" ORGANZA



ROYAL BLUE
85" x 85" ORGANZA



GOLD
60" x 60" SATIN
72" x 72" ORGANZA



WHITE
60" x 60" ORGANZA



BLUSH
60" x 60" LACE



TABLE RUNNERS

SATIN	POLYESTER	ORGANZA
12" x 108"	12" x 104"	14" x 108"
\$5.00	\$5.00	\$5.00

Please inquire for updated colors

Colors may not be exactly as shown.



BLACK
- SATIN



WHITE
- SATIN



ROYAL BLUE
- ORGANZA



IVORY
- SATIN



GOLD
- SATIN



NAVY BLUE
- ORGANZA
- SATIN



PINK
- ORGANZA
- SATIN



RED
- SATIN
- POLYESTER



BURGUNDY
- SATIN



FUSHIA
- SATIN



BROWN
- SATIN



BLUSH
- POLYESTER



GREY/SILVER
- POLYESTER



BURLAP
12" x 104" \$8.50



SLATE BLUE LACE
10" x 104" \$7.50



MINT GREEN
28" x 28" \$7.50



IVORY ROSETTA
14" x 102" \$ 10.00



NAPKINS – POLYESTER

PRICE: \$0.85 EACH

SPECIAL FOLD: \$1.60 EACH

Please inquire for updated colors

Colors may not be exactly as shown.



BEIGE



BLACK



BLUSH



BROWN



BURGUNDY



CORAL



EGGPLANT



GOLD



GREY/SILVER



IVORY



NAVY BLUE



PURPLE



RED



ROYAL BLUE



WHITE



YELLOW



CARAMEL



CHAIR COVERS - POLYESTER

PRICE: \$3.25

Colors may not be exactly as shown.



BLACK

BANQUET chair
cover
FOLDING chair
cover



IVORY

BANQUET chair
cover
FOLDING chair
cover



WHITE

BANQUET chair
cover
FOLDING chair
cover

SASHES

Colors may not be exactly as shown.

	SATIN	ORGANZA	POLYESTER	BURLAP
PRICE	\$2.25	\$2.25	\$2.25	\$2.50
SIZE	5" x 106"	5" x 106"	5" x 106"	5" x 102"



BLACK

- SATIN
- ORGANZA



GREY/SILVER

- SATIN
- ORGANZA
- POLYESTER



EGGPLANT

- SATIN
- ORGANZA



WHITE

- SATIN



BURGUNDY

- SATIN



GOLD

- SATIN



BLUSH

- SATIN



IVORY

- SATIN



NAVY BLUE

- SATIN



PINK

- ORGANZA



PURPLE

- SATIN



ROYAL BLUE

- SATIN



TURQUOISE

- SATIN



BURLAP



VASES



CYLINDER
12" x 4" DIA.
\$3.00



CYLINDER
10.5" x 3.5" D
\$3.00



CYLINDER
9" x 3.5" DIA.
\$3.50



CYLINDER
8" x 4.5" DIA.
\$3.50



CYLINDER
5.5" x 3.75" DIA
\$3.50



CYLINDER
FROSTED
W/WORDS
4" x 3.5" D.
\$2.00



CYLINDER
3.5" x 4" W
\$2.00



CYLINDER
11.75" x 3" W
\$3.00



VASE
9.5" H x 1" DIA.
\$2.00



EIFFEL
TOWER
20"T \$5.00
23.5"T \$5.00



BIRCH CYLINDERS
ASSORTED SIZES
APPROX. 7" T
\$6.00



MASON JAR W/BURLAP
BOTTLE W/TWINE
\$1.50 EACH

VASES



SQUARE
3" x 4" x 5.5" T
\$3.50



SQUARE
4" x 4" x 4" T
\$2.50



WOODEN BOXES
4.5"W x 8"L x 5.5"T
WHITEWASH/EXPRSSEO/ NATURAL
\$6.00 EACH



GLOBE WHITE
5.5" x 4"
opening
\$3.50



GLOBE CLEAR
5.5"T x 4"
opening
\$3.50



GLOBE CLEAR
4"T x 15"D x 3"
opening
\$2.50

LANTERNS



**VINTAGE
WHITE**
6.5" SQ x 17" T
\$10.00



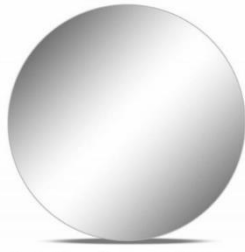
**WHITE
W/GLASS**
6" SQ x 11" T
\$9.00



**IVORY
W/GLASS**
5" DIA x 8" T
\$5.00



MIRRORS



ROUND MIRROR
12" DIAMETER
\$4.00



SQUARE MIRROR
8" x 8"
\$ 2.50

VOTIVE/TEALIGHT HOLDERS



BLACK W/STAND
14" T, 2.5" HOLDER
\$3.50



GLOBE CLEAR
2.5" T x 2.75" open
\$0.75



VOTIVE FROSTED
2.5" T x 2" open
\$0.75



VOTIVE CLEAR
2.5" T x 2.5" W open
\$0.75



FLAT TOP CLEAR
3" W x 1" T x
1.75" open
\$0.50



VOTIVE GOLD
2.5" T x 2" W open
\$0.75



**BUBBLE TEALIGHT
CANDLE HOLDER**
2" T x 3" W x 1.75"
\$0.75



**VOTIVE BIRCH
ASSORT
SIZES/WIDTH**
\$1.50



TEALIGHT LANTERN
(batteries not included)
2.5"W x 4.5"T \$2.00

VASE/VOTIVE FILLERS



CLEAR CRYSTALS-LARGE/SMALL
RIVER ROCKS-ASSORTED SIZES
ROYAL BLUE GEMS
PINK CHIPS & CRYSTALS
BLACK SAND
\$1.00 per cup
WHITE/IVORY PEARL STRINGS
6" long
\$1.00 each



OSTRICH
FEATHERS
18" – 22" LONG
\$2.75

TABLE NUMBERS & HOLDERS



OVAL BIRCH
APPROX 5" x 3"T
\$1.50



STAINLESS
STEEL
12" T
\$3.00



WHITE PAPER
BLACK
LETTERS
4" W x 5"T
\$0.75



NATURAL
WOOD EASEL
5"T x 3"W
\$0.25



CLEAR
ACRYLIC
EASEL
4"T x 3"W
\$0.25

CARD HOLDERS



BIRDCAGE-METAL
WHITE
6" x 8.5" x 18"T
\$20.00



BIRDCAGE-METAL IVORY
8" x 10" x 16"T
\$20.00



TWO TIER BOX-
CARDBOARD
10" x 10" x 12"T
\$20.00



SUITCASES
BROWN, BLUE, WHITE
\$23.00 each

CERMONIAL



UNITY SAND CYLINDER SET
GLASS
\$15.00

LIGHTING – BATTERY*



PILLAR
CANDLES IVORY
4"H, 5"H, 6"H
3" DIA.
\$5.00



FAIRY LIGHTS
COOL
LIGHT 4" APART
\$1.75



FAIRY LIGHTS
WARM
LIGHT 4" APART
\$1.75



FAIRY LIGHTS
COOL
LIGHT 2" APART
\$1.75



TEALIGHTS
WHITE, BLUE,
MULTI
\$1.75



TEALIGHT
WARM
\$1.75



PUCK LIGHTS
MULTI COLOR
2.5" ROUND
\$7.25



CANDLESTICK
WARM
8.5" T
\$1.50

*Batteries not included in the above



PLACE SETTINGS



WHITE
DINNER PLATE
10.5" \$0.45
DESERT/SALAD
7.5" \$0.40
SOUP BOWL
7" \$0.40
CUP 8oz. \$0.40



CHARGER
PLATES
SILVER/GOL
D
\$2.00



WINE 8oz
GLASS \$0.50
CHAMPAGNE
6oz FLUTE
\$0.50



FLATWARE
TABLESPOON
KNIFE
FORK
TEASPOON
\$0.30 each

BEVERAGE & CONTAINER DISPENSERS



WATER OR WINE
CARAFE
1L GLASS
\$3.00



BEVERAGE
DISPENSER
6L PLASTIC
\$10.00



BEVERAGE
DISPENSER
STACKABLE
PLASTIC
\$6.00 EACH



BEVERAGE
DISPENSER GLASS
LIGHT GREEN
10L
\$22.00



COFFEE URN – STAINLESS 60 CUP
\$18.00



UTENSILS



CAKE/PIE
SERVER SET
CLEAR
ACRYLIC
\$10.00



CAKE/PIE
SERVER SET
STAINLESS
STEEL
\$10.00



SERVING
SPOON 15"
PERF. \$0.75
SERVING
SPOON 15"
\$2.50



TONGS
STAINLESS STEEL
\$2.50

SALT & PEPPER SHAKERS



SALT & PEPPER SHAKERS
GLASS
\$0.75 EACH

DESERT – CONTAINERS/TRAYS/STANDS



COOKIE OR
CANDY JARS
GLASS
4 LITRE \$8.00
2 LITRE \$5.00



DESERT
STANDS
CLEAR GLASS
\$5.00 EACH



DESERT
STANDS
GLASS
FLORAL &
SAGE
GREEN
\$5.00 EACH



DESERT
STANDS
WHITE 6 TIER
PLASTIC
\$65.00



DESERT
STAND CLEAR
3 TIER
GLASS
\$10.00



MOBILE BAR & EQUIPMENT



MOBILE BAR RESIN & WICKER (accessories not included)
\$150.00



BUSSING TUBS
\$3.50



WATER PITCHER 1L
\$2.50



SHOT MEASURING GLASS
\$1.00 EACH



BOTTLE OPENERS STAINLESS \$2.00
BLACK \$4.00



LIQUOR DISPENSER 6 BOTTLE ROTATING
\$10.00



PRE MEASURE LIQUOR TOPPERS
\$ 3.00



DRINK SHAKER PLASTIC
\$3.00



ICE BUCKET METAL
\$7.00



ICE BUCKET METAL & VINYL
\$7.00



BAR SIGN
\$10.00



DRINK SIGN
\$10.00



LIGHTING – PLUG IN



PAR 38
SPOT/UPLIGHTING
MULTI COLOR
\$40.00



FAIRY LIGHTS
WARM, COPPER
WIRE
100'
\$35.00



STING LIGHT
VINTAGE
BLACK CORD
48'
\$30.00



STRING LIGHTS
GLOBE BULBS
WHITE CORD
50' \$ 40.00
100' \$ 80.00



GREEN STRING LED
LIGHTS
GREEN CORD
\$5.00



WHITE STRING
LED LIGHTS
WHITE CORD
\$5.00





ARCHES



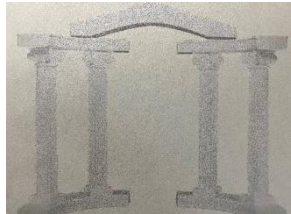
OCTAGON
NATURAL WOOD
\$150.00



STANDARD SHAPE
NATURAL WOOD
\$125.00



DOORS W/FRAME
WHITE WOOD
\$150.00



COLONNADE
WHITE PLASTIC
\$150.00

PILLARS



WHITE PLASTIC
16.5" SQ. TOP
32" TALL
\$30.00



WHITE PLASTIC
9.5" SQ. TOP
56" TALL
\$40.00



WHITE PLASTIC
9.5" SQ. TOP
71.5" TALL
\$40.00



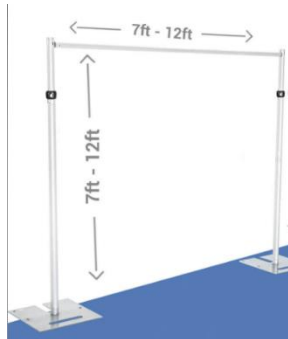
WHITE PLASTIC
13" SQ. TOP
72" TALL
\$40.00



POLES & HARDWARE



18" X 18" BASE
PLATE - METAL
\$ 5.00



BACKDROP UPRIGHT
7'-12' \$9.00
CROSS BAR 6'-10'
\$5.00



POLE SLEEVES
BLACK, WHITE OR
IVORY
20' \$10.00

CLIK CLIK CEILING SYSTEM



GREEN EXTENDABLE POLES 6' - 23'	\$60.00
MAGNET HOLDER 24" W	\$18.00
MAGNET HOLDER 6" W	\$12.00
MAGNETS	\$ 5.00



BACKDROP CURTAINS – POLYPREMIER

Colors may not be exactly as shown.



BLACK

4.5'W x 12'T

\$30.00



IVORY

4.5'W x 12'T

\$30.00



WHITE

4.5'W x 12'T

\$30.00

BACKDROP SHEERS – VOILE

Colors may not be exactly as shown.



BLACK

10'W x 10'T

10'W x 12'T

\$18.00



IVORY

10'W x 10'T

\$18.00



WHITE

10'W x 15'T

\$18.00



RED

5'W x 10'T

\$15.00

BACKDROP DÉCOR



GOLD LEAF PETAL BACKDROP

*black curtain not included

5' x 6' T

\$15.00



HOOPS WITH FLOWERS & LIGHTS

*white sheer & top greenery not included

\$40.00



CEILING SHEERS



WHITE
VOILE 10'W x 30'L \$35.00



IVORY
VOILE 10'W x 30' L \$35.00

CHANDELIERS



IRRIDECENT
28"T x 10" HOOP
\$25.00



SILVER BALLS W/LIGHT
36"T x 16" HOOP
\$35.00



BLACK METAL
9"T x 4" TOP x 7.5" BOTTOM
\$6.00



MAKE YOUR OWN
18"T x 15.5"W METAL
\$12.00

PODIUMS



OAK WOOD
\$75.00



BROWN WOOD
\$75.00

DISPLAY ITEMS



WHITE METAL CANDELABRA
15"W x 50"T
\$30.00



WOOD LETTERS
24" \$20.00 per letter
12.5" \$10.00 per letter



WHISKEY BARRELS
(flowers not included)
\$75.00

WOOD BOXES, CRATES & FLORAL HOLDERS



FLOOR WOOD BOX
24" SQ. x 30"T
\$50.00



CRATE BOXES- WHITE OR BROWN
18" x 12.5" x 9"D
\$6.00

DISPLAY HOLDERS



BLACK WOOD EASEL
70" H x 44" W
\$25.00



BARN WOOD EASEL
40" H x 13" W
\$20.00



BARN WOOD EASEL
30" H x 13" W
\$20.00



WHITE A-FRAME SIGN
HOLDER
30" H x 20" W INSERT
\$25.00



WHITE/BLACK
CHALKBOARD SIGN
W/STAND
\$45.00



WHITE SEATING CHART
FRAME
WOOD
\$15.00



WHITE WOOD LADDER
57" T x 20" W
\$30.00



WHITE STAND UP PICTURE
FRAME
HOLDS 5" x 7" PICTURES
\$20.00

SHEPPARD HOOKS



BLACK METAL SHEPPARD
HOOK
SMALL - 6.5"W x 35" T
\$2.00



BLACK METAL SHEPPARD
HOOK
LARGE - 11.5"W x 64" T
\$7.00

PHOTO BOOTH FRAME



WHITE WOOD FRAME & STAND
(whiskey barrel & florals not included)
\$60.00

SIGNS – WEDDING



WHITE/BLACK A FRAME SIGN PICK A
SEAT NOT A SIDE
(whiskey barrel & florals not included)
\$20.00

We have many artificial trees, artificial greenery and silk florals.
We customize arrangements for any occasion, banquet, or side
table décor.

Please call for more information and colors.





CIGARETTE TOWER	\$35.00
CIGARETTE CANS W/STAND	\$ 8.00
BLACK PLASTIC GARBAGE CONTAINER	\$ 8.00
BLUE PLASTIC RECYCLE BOX	\$ 6.00
CLEAR UMBRELLAS	\$ 4.00



EPSON PROJECTOR \$125.00



PROJECTOR SCREEN
100" x 100" W/STAND
\$75.00



Deposits and Cancellation Terms

Event Planning and Coordinating Package – A 50 % deposit is required at the time of booking and balance to be paid in full 30 days prior to the event.

If the client terminates the agreement for any reason more than 30 days before the scheduled event, the client will forfeit the deposit(s) paid to Events by Deanna Inc. and the client shall reimburse Events by Deanna Inc. for all out-of-pocket expenses. If the client terminates the agreement for any reason within 10 days of the scheduled event, the full fee is payable to Events by Deanna Inc. and the client shall reimburse Events By Deanna Inc. for all outstanding out of pocket expenses.

Rentals-A 50 % deposit is required at the time of booking and balance to be paid in full 30 days prior to the event.

If the client terminates the agreement for any reason more than 30 days before the scheduled event, the client will forfeit the deposit(s) paid to Events by Deanna Inc. and the client shall reimburse Events by Deanna Inc. for all out-of-pocket expenses. If the client terminates the agreement for any reason within 10 days of the scheduled event, the full fee is payable to Events by Deanna Inc. and the client shall reimburse Events By Deanna Inc. for all outstanding out of pocket expenses.



Rental Items

Damaged or Lost Rental Items: Any items missing or damaged will be charged at replacement cost. The Client is to inform Events By Deanna Inc. upon return if item is damaged or missing.

Replacement cost will be charged for linen that has wax/wax stain damage, mold, felt pen, crayon, glue etc.

Events By Deanna Inc. will notify you within 30 days of the event if damaged or missing items have been discovered, upon sorting, laundering and counting.

Renter assumes full responsibility of the items upon possession and agrees to pay full cost for lost or damaged items.

Events By Deanna Inc. does not offer a damage waiver.

Pickup and Drop off -Please make arrangements for pickup and drop off dates and times.

Delivery and pickup service is available for rental items. Please inquire for cost and mileage (if applicable).

All rental items must be taken down or taken apart as received, packaged and placed back into proper containers, cleaned if necessary, prior to pick up.

GST IS NOT INCLUDED IN ANY OF THE PRICES SHOWN.